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1. Urban Land Institute
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2. Planners Book Service (APA)
Tel. (312) 431-9100; Fax (312) 431-9985;
www.planning.org
3. Downtown Research & Development Center
Tel. (212) 228-0246; Fax (212) 228-0376;
www.downtowndevelopment.com
4. Community Service Society of New York (CSSNY)
Tel. (212) 254-8900; Fax (212); www.cssny.org



Recommended Reading

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Housing, Real Estate, Historic Preservation, Downtown Revitalization



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- ❑ **Residential Development Handbook**, Second Edition, Lloyd W. Bookout, Jr. et al. 1990. 413 pages. (Urban Land Institute.) \$52.95 ULI Members/\$65.95 Nonmembers. Offers comprehensive information on all the important aspects of residential development, progressing through all stages of development. Covers project feasibility; financing; design principles; plan preparation and processing; marketing and merchandising; community governance, including community associations; and rehabilitation and adaptive use.
- ❑ **Multifamily Housing Development Handbook**, Karen Danielsen et al. 2000. 350 pages. (Urban Land Institute.) \$74.95 ULI Members/\$89.95 Nonmembers. Get the latest in best practices, techniques, and trends in multifamily development housing. Provides practical, how-to information on all aspects of the development process including feasibility and financing, planning and design, construction, marketing, leasing, and management. Also covered are case studies, niche markets and recent trends. (Available Winter 2000).
- ❑ **Developing Infill Housing in Inner-City Neighborhoods**, Diane R. Suchman. 1997, 122 pages. (Urban Land Institute.) \$39.95 ULI Members/\$49.95 Nonmembers. Provides examples and practical, hands-on information to help determine what to look for and what to avoid in the development of inner-city infill housing. Covers all the basics including market analysis, development, public/private approaches to financing, mixed-income housing, and ways that the public sector can encourage development.
- ❑ **New Uses for Obsolete Buildings**, Urban Land Institute. 1996. 178 pages. \$55.95 ULI Members/\$65.95 Nonmembers. Discover the advantages and challenges involved in dealing with the many aspects of redevelopment – zoning, building codes, environmental concerns, economic feasibility, financing, and marketing. Provides eight case studies and descriptions of over 75 recently completed adaptive use projects that have transformed obsolete buildings into productive new uses.
- ❑ **Public Markets and Community Revitalization**, Theodore Morrow Spitzer et al. 1994. 128 pages. (Urban Land Institute and Project for Public Spaces, Inc.) \$24.95 ULI Members/\$29.95 Nonmembers. A key attraction in urban entertainment, festival, and ethnic retail centers, public markets can be an important part of downtown revitalization efforts. Covers the history of markets and their forms, and includes step-by-step plans for development and operations. Color photographs, examples, and in-depth case studies illustrate the concepts.
- ❑ **Seniors' Housing and Care Facilities: Development, Business, and Operations**, Third Edition, Paul A. Gordon. 1998. 619 pages. (Urban Land Institute.) \$74.95 ULI Members/\$89.95 Nonmembers. This
- elected boards, these two types of affordable housing organizations are designed to be accountable to their communities and service not only as housing developers, but also as builders of strong neighborhoods. This guide is a tool to help residents and organizers maintain effective resident-community partnerships, and make their organizations function better.
- ❑ **Building Blocks: Community-Based Strategies to Counteract Housing Disinvestment and Abandonment in New York City**, Vicki Ann Oppenheim and Luis F. Sierra. 1994. 236 pages. (Community Service Society of New York.) \$15. ***Building Blocks*** documents the threats to low-income tenants in New York City's African-American and Latino communities and, in so doing, to the housing insecurities that beset inner-city communities across the nation. It also bears witness to the extraordinary work being done within many of these neighborhoods by community-based organizations, working on a shoestring budget with residents to counteract threats to the existing housing stock to prevent the displacement and homelessness that would otherwise occur.
- ❑ **Developer's Guide to the Low Income Housing Tax Credit, Fourth Edition**, Herbert Stevens & Thomas Tracy. (National Council for State Housing Agencies.) \$85 State Housing Finance Agencies/\$125 Affiliate Members/\$175 Nonmembers. Offers invaluable advice on how the Housing Credit works, how developers can use it to produce affordable rental housing, and comprehensive descriptions of all significant IRS rulings. The Developer's Guide is the only book of its kind featuring a CD with a fully searchable, indexed version of the text, hot-linked cross-references and footnotes, print-ready IRS forms and regulations, and more than 40 additional reference documents. Topics include: forming limited partnerships and LLCs; meeting state requirements; successfully competing for Credits; financing with tax-exempt bonds; marketing the Credit to investors; nonprofit development and tax issues; structuring loans and grants; financing underwriting; avoiding noncompliance; and other tax issues.
- ❑ **The Essential Guide to Housing Credit Compliance**, Anthony S. Freedman, Esq. With Daniel M. Rosen, Esq. 207 pages. (National Council for State Housing Agencies.) \$25 State Housing Finance Agencies/\$30 Affiliate Members/\$40 Nonmembers. This manual assists property owners and managers in understanding and meeting their Housing Credit compliance obligations under the Internal Revenue Code and state monitoring procedures. It also helps lenders and investors evaluate owner and manager performance. It provides guidance to state agency monitoring personnel as they evaluate property compliance and seek to resolve conflicts. It also contains sample forms and documents to facilitate compliance.

environmental, fiscal, and economic impacts of proposed development. Each chapter includes data sources, a preview model, and critique tips.

- ❑ **Downtown Development Handbook**, Susanna McBee et al. 1992. 273 pages. (Urban Land Institute.) \$52.95 ULI Members/\$65.95 Nonmembers. This reference presents the strategies required to rebuild downtowns, along with examples of cities that have succeeded. The elements of a dynamic downtown and the ways to incorporate them are described, including retail; market-rate and low-income housing; hotel, convention, entertainment, and cultural facilities; transportation and parking; offices; and mixed-use developments. Includes chapters on financing, design, restoration and reuse, waterfronts, and future trends.
- ❑ **Good for Business**, Paul J. Jakubovich and Les Vollmert. 1995. 130 pages. (City of Milwaukee.) Available at Planners Book Service. \$12.95 APA Members/\$15.95 Nonmembers. Learn how to rehabilitate historic older buildings so that they are efficient for commercial occupation yet retain their historic architectural appeal. The authors explain how to upgrade the exterior of older commercial buildings and keep or restore their traditional character.
- ❑ **Main Street Success Stories**, Suzanne G. Dane. 1997. 191 pages. (National Trust for Historic Preservation.) Available at Planners Book Service. \$38 APA Members/\$40 Nonmembers. The National Trust for Historic Preservation has helped renovate traditional Main Streets across the country and make them competitive in the modern marketplace. Provides beautifully illustrated case studies and an in-depth look at more than 40 of America's best Main Street programs.
- ❑ **Lenders & Landlords: A Guide to Tenant Organizing in Financially Distressed Housing**, Prepared by the Northwest Bronx Community and Clergy Coalition in Collaboration with the Community Service Society of New York (CSSNY.) \$10. This is a "how to" manual for tenants and housing advocates looking for practical ways to ensure that rental housing is properly maintained by owners and lenders that finance them. Chapters include Why Organize; First Steps in Getting Organized; How to Research Your Building's Ownership and Finances; Communicating with the Landlord.
- ❑ **Hands-on Housing: A Guide Through Mutual Housing Associations and Community Land Trusts for Residents and Organizers**, Sarah Hovde and John Krinsky. 1996. 74 pages. Available at CSSNY. \$10. *Hands-on Housing* is intended to inform residents and organizers about the special opportunities, as well as the difficulties, offered by mutual housing associations and community land trusts. By including residents and community representatives on their comprehensive reference provides practical information on all aspects of developing and operating assisted-living, congregate, nursing, and continuing-care retirement facilities. The author covers key topics such as business and tax structuring, product development and trends, licensing and regulatory issues, finance, health care, discrimination issues, HUD programs, joint ventures, demographics and marketing, and liability concerns. Case studies of innovative projects describe the tools and success strategies that others have used – and the pitfalls to avoid. Includes a CD-ROM containing over 200 business forms.
- ❑ **Real Estate Development, Principles and Process**, Third Edition, Mike E. Miles et al. 2000. 578 pages. (Urban Land Institute.) \$59.95 ULI Members/\$69.95 Nonmembers. Explains the development process step-by-step by using an eight-stage model to explain key elements of the development process and demonstrate how they are linked. Steps cover idea conception, feasibility, planning, financing, market analysis, contract negotiation, construction, and asset management. Explains the role of players in the development team and includes practical examples and case studies. Includes chapters on finance, affordable housing, case studies on multifamily housing and office development. Provides appendix on the impact of economic and demographic trends.
- ❑ **Real Estate Market Analysis**, Grant Ian Thrall et al. 1999. 500 pages. (Urban Land Institute.) \$59.95 ULI Members/\$69.95 Nonmembers. Will help equip the reader with the tools needed to evaluate trends and understand the key factors affecting real estate markets. Using a step-by-step approach, the author shows how to get started, where to get information, and how to apply it to multifamily, hotel, office, industrial, entertainment, mixed-use, and master-planned communities. Thirteen case studies written by top market analysts demonstrate how they implemented these methods and provide models to follow. (Available Winter 2000).
- ❑ **Niche Strategies for Downtown Revitalization: A Hands-on Guide to Developing, Strengthening and Marketing Niches**, N. David Miller. 1997. 140 pages. (Downtown Research & Development Center.) Available at CUED. \$56 CUED members/\$69.95 Nonmembers. This guide discusses the use of niches to formulate and implement successful downtown revitalization strategies. Gives readers a thorough introduction to the creation and use of niche-based downtown revitalization strategies, focusing on enabling readers to use the niche concept in their daily business, professional and government activities.
- ❑ **Development Impact Assessment Handbook**, Robert W. Burchell et al. 1994. 326 pages. (Urban Land Institute.) \$65.95 ULI Members/\$89.95 Nonmembers. A practical guide to measuring the physical, social,